

Department of Labor And Employment Regional Office 6 Indicative Annual Procurement Plan for FY 2020

Code (PAP)	Procurement Program/Project	PMO/End-User - Field Office or Division	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/Activity/Project)
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
a.1.1	Office Supplies Expenses	Regional Office, Aklan, Antique, Capiz, Guimaras, Iloilo and Negros Occ.	No	NP-53.5 Agency-to-Agency	N/A	N/A	Quarterly	Quarterly	GOP	697,000.00	697,000.00	-	-
a.1.2	Fuel, Oil and Lubricants Expenses	Regional Office, Aklan, Antique, Capiz, Guimaras, Iloilo and Negros Occ.	No	NP-53.9 - Small Value Procurement	Quarterly	N/A	Quarterly	Quarterly	GOP	529,000.29	529,000.29	-	-
a.1.3	Other Supplies and Materials Expenses	Regional Office, Aklan, Antique, Capiz, Guimaras, Iloilo and Negros Occ.	No	Shopping	Quarterly	N/A	Quarterly	Quarterly	GOP	242,022.87	242,022.87	-	-
b.2	Water Expenses	Regional Office, Aklan, Antique, Capiz, Guimaras, Iloilo and Negros Occ.	No	NP-53.9 - Small Value Procurement	November 2019	N/A	November 2019	December 2019	GOP	145,000.01	145,000.01	-	-
c.3.1	Postage and Courier Services	Regional Office, Aklan, Antique, Capiz, Guimaras, Iloilo and Negros Occ.	No	NP-53.9 - Small Value Procurement	November 2019	N/A	November 2019	December 2019	GOP	133,000.00	133,000.00	-	-
c.3.2	Mobile	Regional Office, Aklan, Antique, Capiz, Guimaras, Iloilo and Negros Occ.	Yes	Direct Contracting	N/A	N/A	November 2019	December 2019	GOP	257,000.00	257,000.00	-	-
c.3.3	Landline	Regional Office, Aklan, Antique, Capiz, Guimaras, Iloilo and Negros Occ.	Yes	Direct Contracting	N/A	N/A	November 2019	December 2019	GOP	130,999.99	130,999.99	-	-
c.3.4	Internet Subscription Expense	Regional Office, Aklan, Antique, Capiz, Guimaras, Iloilo and Negros Occ.	Yes	Direct Contracting	N/A	N/A	November 2019	December 2019	GOP	727,999.17	727,999.17	-	-
c.3.5	Cable Satellite, Telegraph and Radio Expenses	N egros Occ.	Yes	Direct Contracting	N/A	N/A	November 2019	December 2019	GOP	15,000.00	15,000.00	-	-

d.1	Office Equipment	Regional Office, Aklan, Antique, Capiz, Guimaras, Iloilo and Negros Occ.	No	NP-53.9 - Small Value Procurement	As the need arises	N/A	As the need arises	As the need arises	GOP	170,500.00	170,500.00	-	-
d.2	Motor Vehicles	Regional Office, Aklan, Antique, Capiz, Guimaras, Iloilo and Negros Occ.	No	NP-53.9 - Small Value Procurement	As the need arises	N/A	As the need arises	As the need arises	GOP	42,000.01	42,000.01	-	-
e.1	Other Professional Services	DOLE Regional Office 6 and Field Offices	Yes	Competitive Bidding	October	November	November	December	GOP	1,286,000.00	1,286,000.00	-	-
e.1.1	First Surveillance [External] Audit	DOLE Regional Office 6 and Field Offices	Yes	Direct Contracting	N/A	N/A	April	April	GOP	66,000.00	66,000.00	-	-
f.1	Janitorial Services	DOLE Regional Office 6 and Field Offices	No	NP-53.9 - Small Value Procurement					GOP	210,000.00	210,000.00	-	-
f.2	Security Services	DOLE Regional Office 6 and Field Offices	No	NP-53.9 - Small Value Procurement					GOP	485,000.00	485,000.00	-	-
f.3	Other General Services	DOLE Regional Office 6 and Field Offices	No	NP-53.9 - Small Value Procurement					GOP	35,000.00	35,000.00	-	-
g.1	Taxes, Duties and Licences	Regional Office, Aklan, Antique, Capiz, Guimaras, Iloilo and Negros Occ.	Yes	NP-53.5 Agency-to-Agency	N/A	N/A	January - September 2020	January - September 2020	GOP	40,000.00	40,000.00	-	-
g.2	Insurance Expenses	Regional Office, Aklan, Antique, Capiz, Guimaras, Iloilo and Negros Occ.	Yes	NP-53.5 Agency-to-Agency	N/A	N/A	January - September 2020	January - September 2020	GOP	105,000.00	105,000.00	-	-
h.1	Advertising Expenses	Regional Office, Aklan, Antique, Capiz, Guimaras, Iloilo and Negros Occ.	No	NP-53.9 - Small Value Procurement	November 2019	N/A	November 2019	December 2019	GOP	2,000.00	2,000.00	-	-
h.2	Printing and Publication Expenses	Regional Office, Aklan, Antique, Capiz, Guimaras, Iloilo and Negros Occ.	No	NP-53.9 - Small Value Procurement	As the need arises	N/A	As the need arises	As the need arises	GOP	236,600.00	236,600.00	-	-

i.1	REPRESENTATIONS	-	-	-						-	-	-	-
-	SPES Orientation and Evaluation of PESO	TSSD, Antique, Aklan, Capiz, Guimaras, Iloilo, Negros Occ.	No	NP-53.10 Lease of Real Property and Venue	February; September; November; December	N/A	February; September; November; December	February; September; November; December	GOP	292,059.28	292,059.28	-	-
-	SPES Pledging Meeting	Antique, Aklan, Capiz, Guimaras	No	NP-53.9 - Small Value Procurement	As the need arises	N/A	As the need arises	As the need arises	GOP	25,450.00	25,450.00	-	-
-	SPES YEPA Meeting	Guimaras	No	NP-53.9 - Small Value Procurement	November	N/A	November	November	GOP	7,770.24	7,770.24	-	-
-	Quarterly PESO Meeting	Antique, Aklan	No	NP-53.10 Lease of Real Property and Venue	As the need arises	N/A	As the need arises	As the need arises	GOP	20,943.82	20,943.82	-	-
-	Mid and Year-End PESO Meeting	Guimaras	No	NP-53.9 - Small Value Procurement	May; November	N/A	June; December	June; December	GOP	3,714.90	3,714.90	-	-
-	CSHP and OSH Orientation	TSSD, Antique, Aklan, Capiz, Iloilo, Negros Occ.	No	NP-53.9 - Small Value Procurement	As the need arises	N/A	As the need arises	As the need arises	GOP	177,041.00	177,041.00	-	-
-	PTIPC Meetings with LS Learning session	Antique, Capiz	No	NP-53.9 - Small Value Procurement	As the need arises	N/A	As the need arises	As the need arises	GOP	16,000.00	16,000.00	-	-
-	Conduct of Quarterly TIPIC/EITC Meeting	Antique	No	NP-53.9 - Small Value Procurement	Quarterly	N/A	Quarterly	Quarterly	GOP	4,000.00	4,000.00	-	-
-	DILEEP / ACP Orientation	TSSD, Antique, Aklan, Iloilo, Negros Occ.	No	NP-53.9 - Small Value Procurement	As the need arises	N/A	As the need arises	As the need arises	GOP	137,004.17	137,004.17	-	-
-	PESO and GC Year End Performance Assessment	Aklan	No	NP-53.9 - Small Value Procurement	March; June	N/A	March; June	March; June	GOP	12,000.00	12,000.00	-	-
-	GCNet Quarterly Meeting	Aklan, Capiz	No	NP-53.9 - Small Value Procurement	Quarterly	N/A	Quarterly	Quarterly	GOP	10,693.25	10,693.25	-	-

-	PITC Quarterly Meeting	Aklan	No	NP-53.9 - Small Value Procurement	1st, 2nd, and 3rd Quarter	N/A	1st, 2nd, and 3rd Quarter	1st, 2nd, and 3rd Quarter	GOP	6,000.00	6,000.00	-	-
-	WODP Orientation	TSSD, Aklan, Iloilo, Negros Occ.	No	NP-53.9 - Small Value Procurement	October	N/A	October	October	GOP	3,582.45	3,582.45	-	-
-	Boracay Industry Tripartite Council (PITC) Quarterly Meeting with Special Topics on FWP and AEP	Aklan	No	NP-53.10 Lease of Real Property and Venue	July	N/A	July	July	GOP	10,800.00	10,800.00	-	-
-	Orientation on DOLE Programs and Services at Boracay	Aklan	Yes	NP-53.5 Agency-to-Agency	N/A	N/A	August	August	GOP	3,725.00	3,725.00	-	-
-	Management Review Meeting with Staff	Aklan	No	NP-53.9 - Small Value Procurement	Quarterly	N/A	Quarterly	Quarterly	GOP	5,454.62	5,454.62	-	-
-	Pre Departure Orientation	Aklan	No	NP-53.9 - Small Value Procurement	October	N/A	October	October	GOP	491.40	491.40	-	-
-	PESO YEPA Meeting	Capiz	No	NP-53.10 Lease of Real Property and Venue	October	N/A	October	October	GOP	14,400.00	14,400.00	-	-
-	HRNET Meeting	Capiz	No	NP-53.9 - Small Value Procurement	March; December	N/A	March; December	March; December	GOP	5,250.00	5,250.00	-	-
-	NSRP/ PEIS Orientation	Capiz	No	NP-53.10 Lease of Real Property and Venue	July	N/A	August	August	GOP	12,000.00	12,000.00	-	-
-	Labor Relations Meeting	TSSD, Guimaras, Iloilo, Negros Occ.	No	NP-53.9 - Small Value Procurement	February	N/A	February	February	GOP	47,058.00	47,058.00	-	-
-	Quarterly DILP Meeting	Guimaras	No	NP-53.9 - Small Value Procurement	April; July; October	N/A	April; July; October	April; July; October	GOP	8,573.10	8,573.10	-	-
-	Job Search Assistance	TSSD, Iloilo, Negros Occ.	No	NP-53.10 Lease of Real Property and Venue	February; March; April; September; October; November	N/A	February; March; April; September; October; November	February; March; April; September; October; November	GOP	65,972.35	65,972.35	-	-

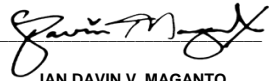
-	Welfare Meeting	TSSD, Iloilo, Negros Occ.	No	NP-53.9 - Small Value Procurement	March	N/A	March	March	GOP	2,280.80	2,280.80	-	-
-	Management Committee Meeting	Regional Office	No	NP-53.9 - Small Value Procurement	Monthly	N/A	Monthly	Monthly	GOP	108,000.00	108,000.00	-	-
-	Director's Special Meeting	Regional Office	No	NP-53.9 - Small Value Procurement	As the need arises	N/A	As the need arises	As the need arises	GOP	3,900.00	3,900.00	-	-
-	Regional Coordinating Council (RCC) Meeting	Regional Office	No	NP-53.10 Lease of Real Property and Venue	Quarterly	N/A	Quarterly	Quarterly	GOP	26,250.00	26,250.00	-	-
-	RCC Sportsfest	Regional Office	No	NP-53.9 - Small Value Procurement	September	N/A	October	October	GOP	3,600.00	3,600.00	-	-
-	Meeting with DOLE Central Office Officials	Regional Office	No	NP-53.10 Lease of Real Property and Venue	Quarterly	N/A	Quarterly	Quarterly	GOP	41,600.00	41,600.00	-	-
k.1	TRAININGS	-	-	-	-	-	-	-	-	-	-	-	-
-	Internal Quality Audit Training	IMSD	No	NP-53.10 Lease of Real Property and Venue	January	N/A	February	February	GOP	18,800.00	18,800.00	-	-
-	Training on Root Cause Analysis	IMSD	No	NP-53.10 Lease of Real Property and Venue	January	N/A	February	February	GOP	58,000.00	58,000.00	-	-
-	Orientation on the DOLE Code of Conduct, DOLE Programs and Services, CSC Topics and HR Concerns	IMSD	No	NP-53.10 Lease of Real Property and Venue	February	N/A	March	March	GOP	170,000.00	170,000.00	-	-
-	Gender and Development Forum and Activities for the Women's Month	IMSD	No	NP-53.10 Lease of Real Property and Venue	February	N/A	March	March	GOP	170,000.00	170,000.00	-	-
-	Team Enhancement, Values Formation Workshop Seminar	IMSD	No	NP-53.10 Lease of Real Property and Venue	April	N/A	May	May	GOP	245,000.00	245,000.00	-	-

-	Management Review Meeting	IMSD	No	NP-53.10 Lease of Real Property and Venue	May	N/A	June	June	GOP	21,000.00	21,000.00	-	-
-	Supervisory Management and Leadership Training	IMSD	No	NP-53.10 Lease of Real Property and Venue	July	N/A	August	August	GOP	24,000.00	24,000.00	-	-
-	Management Review Meeting	IMSD	No	NP-53.10 Lease of Real Property and Venue	October	N/A	November	November	GOP	21,000.00	21,000.00	-	-
j.1	Rents - Building and Structures	Regional Office, Aklan, Antique, Capiz, Guimaras, Iloilo and Negros Occ.	No	NP-53.10 Lease of Real Property and Venue	November 2019	N/A	November 2019	December 2019	GOP	1,028,803.83	1,028,803.83	-	-
j.2	Other Subscription Expenses - Local and National Newspaper	Regional Office, Aklan, Antique, Capiz, Guimaras, Iloilo and Negros Occ.	No	NP-53.9 - Small Value Procurement					GOP	13,000.00	13,000.00	-	-

Prepared by:

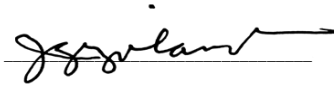
Noted by:

Approved by:



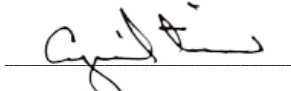
JAN DAVIN V. MAGANTO

BAC - SECRETARIAT



JOSELITO G. DELA BANDA

BAC, CHAIRPERSON



CYRIL L. TICA O

REGIONAL DIRECTOR