



Republic of the Philippines  
**DEPARTMENT OF LABOR AND EMPLOYMENT**  
Regional Office VI

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Email : [ro6@dole.gov.ph](mailto:ro6@dole.gov.ph) : [doleregion6@yahoo.com](mailto:doleregion6@yahoo.com) Website: [www.ro6.dole.gov.ph](http://www.ro6.dole.gov.ph)



**MEMORANDUM ORDER NO.:** 033

Series of 2020  
30 January 2020

**TO :** **ALL CONCERNED PERSONNEL**  
This Region

**SUBJECT :** **CONSTITUTION OF DOLE RO6 REVIEW AND COMPLIANCE COMMITTEE**

X-----X  
In the interest of service and pursuant to the Civil Service Commission (CSC) Resolution No. 1300455, Review and Compliance Committee for the Statement of Assets, Liabilities and Networth (SALN), the DOLE RO6 Review and Compliance Committee (RCC) is hereby reconstituted as follows:

|               |                            |                                 |
|---------------|----------------------------|---------------------------------|
| Chairperson : | MA. VICTORIA G. MONDRAGON  | OIC-Assistant Regional Director |
| Members :     | ATTY. DAX B. VILLARUEL     | Mediator-Arbitrer               |
|               | MA. CECILIA S. ACEBUQUE    | OIC-IMSD                        |
| Secretariat : | TRYSTIN JADE D. PANTALUNAN | HRMO III                        |

The Review and Compliance Committee shall:

1. Authorize the Human Resource Management Officer (HRMO) and HRMO designates to receive and evaluate the accomplished SALN of their respective offices; and
2. Sign the Certification of Compliance as required by the Civil Service Commission.

The HRMO and HRMO designates shall have the following responsibilities:

1. Evaluate as to whether the SALN was submitted on time, has complete data and accomplished using the proper form; and
2. Submit the SALN of the employees to the HRDS on or before 31 March of every year, in alphabetical order of
  - a) Those who filed their SALNs with complete data;
  - b) Those who filed their SALNs but with incomplete data; and
  - c) Those who did not file their SALNs.
3. Prepare a Transmittal Letter to the Civil Service Commission, Certification of Compliance and the Summary List of Filers (and summary list of those who did not submit, if any).

This Order shall take effect immediately until further orders.

For strict compliance,

Received by: *[Signature]* 2/3/2020

ARD - *[Signature]* 2/5/20

DOLE I-Text Nos.:

|                          |                           |
|--------------------------|---------------------------|
| DOLE Regional Office     | 09173276515, 09178351588  |
|                          | 09173276918 & 09989795369 |
| Aklan Field Office       | 09173273132               |
| Boracay Satellite Office | 09177144993               |
| Antique Field Office     | 09173275313               |

|                                |             |
|--------------------------------|-------------|
| Capiz Field Office             | 09173275220 |
| Iloilo Field Office            | 09173276719 |
| Guimaras Field Office          | 09176582101 |
| Negros Occidental Field Office | 09173275919 |
| Sagay Satellite Office         | 09173275717 |

*[Signature]*  
**CYRIL L. TICA O**  
Regional Director

*MA. L. S. U. - [Signature]; 2.5.20, 10:59 AM*